

**HOULTON BAND OF MALISEET INDIANS**

**Job Description**

**Approved by Council: 6/9/2021**

**Agricultural Worker**

**STATUS:** Temporary Part Time (2 positions)

**SALARY:** 12.98-15.38/hour

**SUPERVISED BY:** Agriculturalist

**ROLE:** Will provide support for the growth, maintenance, storage and distribution of food for the Maliseet Community

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**POSITION RESPONSIBILITIES:**

1. Will research, review and prepare to manually plant, cultivate and harvest vegetables, fruits and field crops.
2. Use hand tools, such as shovels, trowels, hoes, tampers, pruning hooks, shears and knives.
3. Duties may include tilling soil and applying HBMI approved fertilizers, transplanting, weeding, thinning, or pruning crops.
4. Applying healthy standards of pest control, determined by the Tribe, cleaning, packing and loading harvested products.
5. May construct trellis, repair fences and farm buildings and irrigation activities.
6. Prepare and reconcile program budget.
7. Attend trainings in person or via webinars.
8. Be available to work remotely from home and Agriculturist office.
9. Other duties assigned by the Agriculturalist

**MINIMUM QUALIFICATIONS:**

- High School Diploma or GED.
- Must be at least 18 years of age.
- Ability and willingness to comply with all applicable State and Federal laws and regulations.
- Ability to provide safe and compassionate services.
- Must possess a clean, valid driver's license at all times.
- Must possess the ability to be insured by HBMI's vehicle insurance carrier.
- Must possess the ability to work with limited supervision.
- Must possess the ability to interact with clients and community.
- Consent and ability to successfully pass a State and Federal criminal background check.
- Consent to a Department of Motor Vehicle background check

- Consent and ability to successfully pass a urine drug screen

### **Responsibility for Safety and Health:**

Every employee is responsible for safety and the prevention of accidents and injuries. Successful job performance depends on attention to safety issues.

### **Physical Requirements:**

#### **Physical Abilities**

Bending	F	Sitting	O	<i>N (Not Applicable)</i>
Carrying	F	Standing	F	<i>O (Occasionally) up to 2 hours a day</i>
Driving	F	Talking	F	<i>F (Frequently) 2-6 hours a day</i>
Handling	F	Walking	F	<i>C (Constantly) over six hours a day</i>
Hearing	F	<u>Lift/Carry</u>		
Keyboarding	F	50 lbs. or less	O	
Kneeling	F	<u>Push/Pull</u>		
Reaching	F	50 lbs. or less	O	